



Mulgrave Primary School

Student Code of Conduct



INTRODUCTION

Our School Motto:

‘Striving for the best in everything we do.’

For Students

This booklet sets out clear Rights, Responsibilities and Rules for you so that everybody understands them and contributes to making our school a happy and safe place.

The booklet describes the fair treatment you should expect, and you should give to others. They are basic to all our Rules.

All of the things in this booklet will be discussed in every class. You should also read and discuss this booklet with your parents, as it will help them understand your school life.

For Parents

Please read and discuss this booklet with your child. We believe an effective Student Code of Conduct depends on nurturing personal responsibility and the ultimate aim is to encourage the development of socially aware and responsible members of our community.

RIGHTS OF STUDENTS

*A 'right' is something to which you are entitled.
Your classmates and adults have rights too.*

You have a right to:

- a friendly, happy school environment that provides you with lots of opportunities to learn.
- feel safe and secure at all times at school.
- be an individual and be treated with respect.
- be treated equally and fairly at school.
- know the rules and expectations.

RESPONSIBILITIES OF STUDENTS

These 'responsibilities' are things you should do without being told. You owe them to yourself and to others.

You have a responsibility to:

- work or play without spoiling the activities of others.
- be courteous, honest and thoughtful of others.
- care for your belongings and the property of others.
- wear your school uniform.
- complete your schoolwork to the best of your ability.
- follow school rules and accept consequences.
- be punctual and attend school regularly.
- cooperate with others and for your own learning.

SCHOOL RULES

Rules must be fair.

Rules tell people what they can do.

Rules tell people what they cannot do.

1. RESPECT: Always show respect for yourself and others, accepting everybody equally and remembering our manners.

2. SAFETY: Be aware of what is around you at all times and behave, learn and play in a safe manner.

3. LISTEN: Listen attentively to your teachers and peers at all times.

4. RESPONSIBILITY: Always take ownership of your behaviour, words and actions and realise that your choices impact on others.

5. RESILIENCE: being able to cope with challenging situations and make good choices.

Discipline Procedures

A student may only be excluded from school in situations where all other measures have been implemented without success or where an immediate suspension is the only appropriate course of action in response to the student's behaviour.

Consequences which may be used include:

- Withdrawal of privileges
- Withdrawal from class if a student's behaviour significantly interferes with the rights of other students to learn or the capacity of a teacher to teach a class.
- Detention - teachers may require a student to finish work or to undertake additional work at a reasonable time and place.

Work after school should not exceed forty-five minutes.

The principal should ensure that parents/carers are informed at least the day before the detention.

- Convening of a support group

CONSEQUENCES OF UNACCEPTABLE BEHAVIOUR

If a student's behaviour is unacceptable, one or more of the following measures may be taken:

Counselling –

- discussion,
- warning,
- Verbal and/or written apology.

Withdrawal –

- of privileges,
- of access to playground,
- from activities,
- Time out.

Community Service –

- yard duty,
- making good any repairs,
- Repeating tasks to acceptable standard.

Referral –

- to coordinator,
- Principal / Assistant Principal,
- parent contact,
- Behaviour contracts.

These measures will be used with discretion depending on the severity and frequency of the misdemeanour.

Restorative Chat

To the person(s) who caused harm: We're here to talk about...

- Can you tell us what happened?
- What were you thinking? What was in your head/mind?
- Was it the right thing/wrong thing to do?
- Who has been affected/upset/harmed by your actions?
- In what ways?
- How has this affected you?

To the person(s) harmed:

- What did you think when it happened?
- What have you thought about since?
- How has it affected/upset/hurt/harmed you?
- What has been the worst thing?
- What is needed to make it right/to make you feel better?

To the person who caused harm:

- Is that fair? Can you do that?
- What else do you need to do to make things better?
- How can you fix this?

To the person harmed:

- Is that OK/do you agree?
- Is that fair?

To both:

- How can we make sure this doesn't happen again?
- Is there anything I can do to help?
- Is there anything else you would like to say?

Formally record agreement/congratulate them for working it out. Arrange a time to follow-up/meet again to see how things are going.